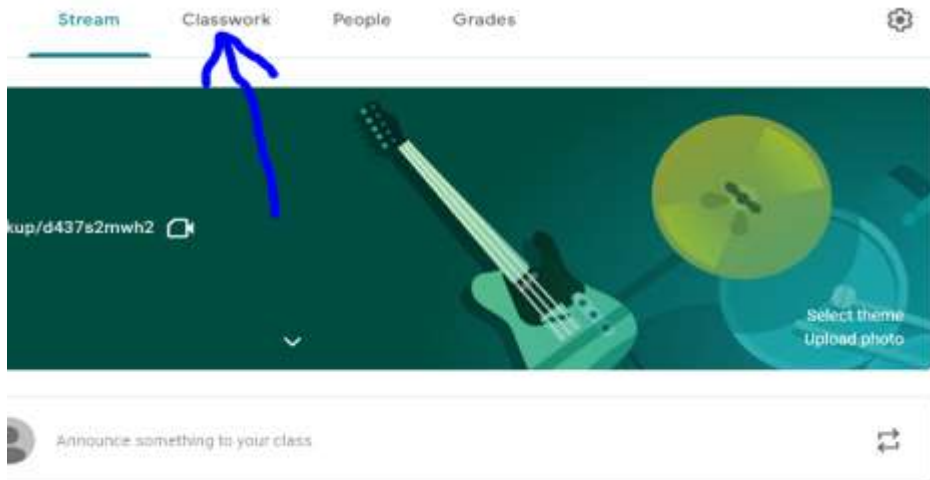
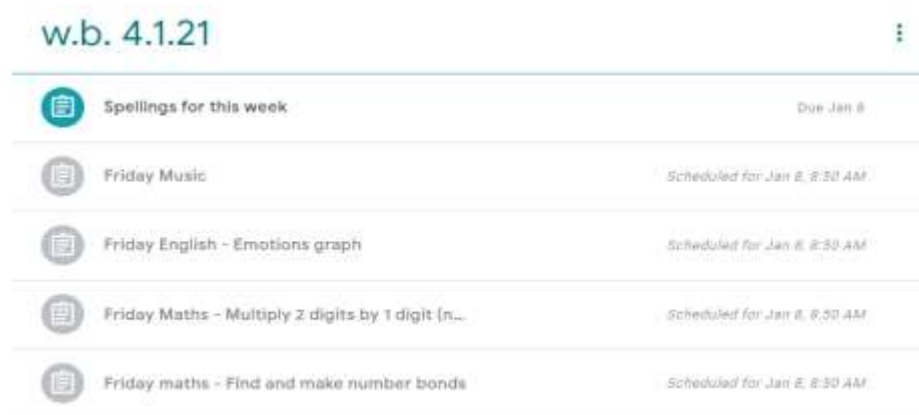


Accessing the timetable

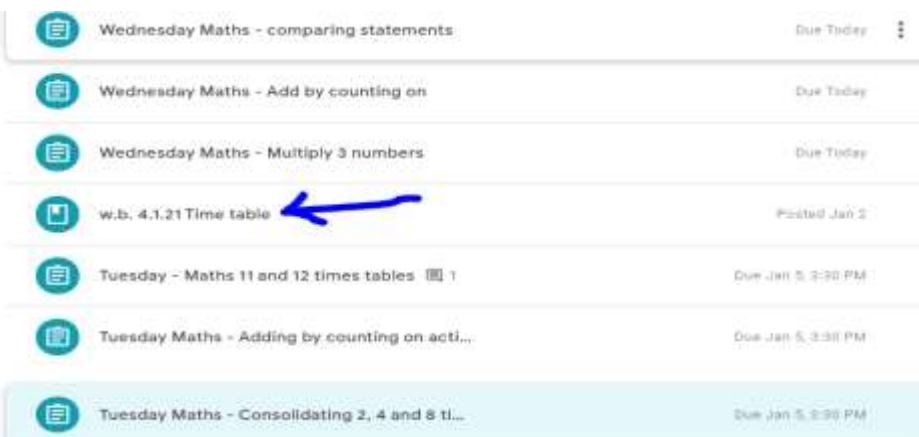
1. After logging in to google classroom, click on the classwork tab at the top of the screen.



2. Find the topic tab for the current week



3. Scroll down the current week topic tab until you find the timetable.



4. Click on the Timetable topic tab and click on the document link to view the timetable and links for lessons.

 w.b. 4.1.21 Time table Posted Jan 2

Year 4's time table for the week beginnig 4.1.21

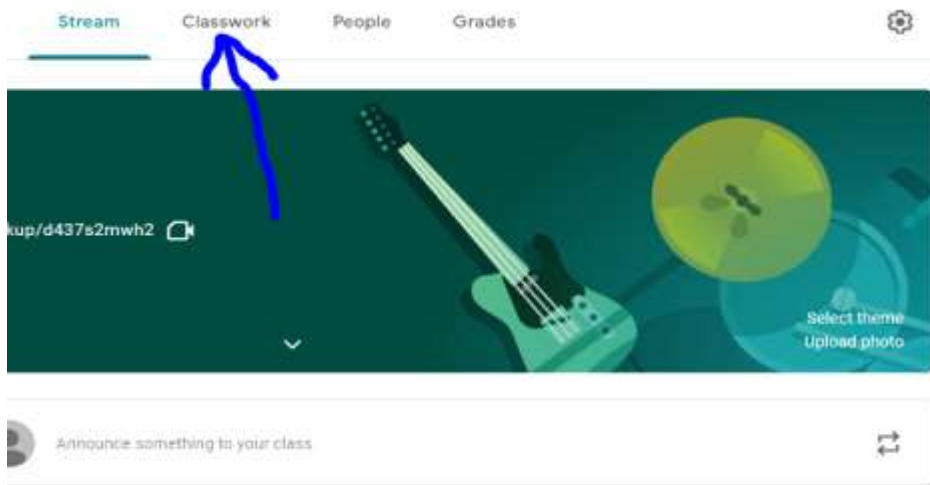


Y4 Time table w.b. 4.1.21....
Word







[View material](#)

Accessing and submitting work

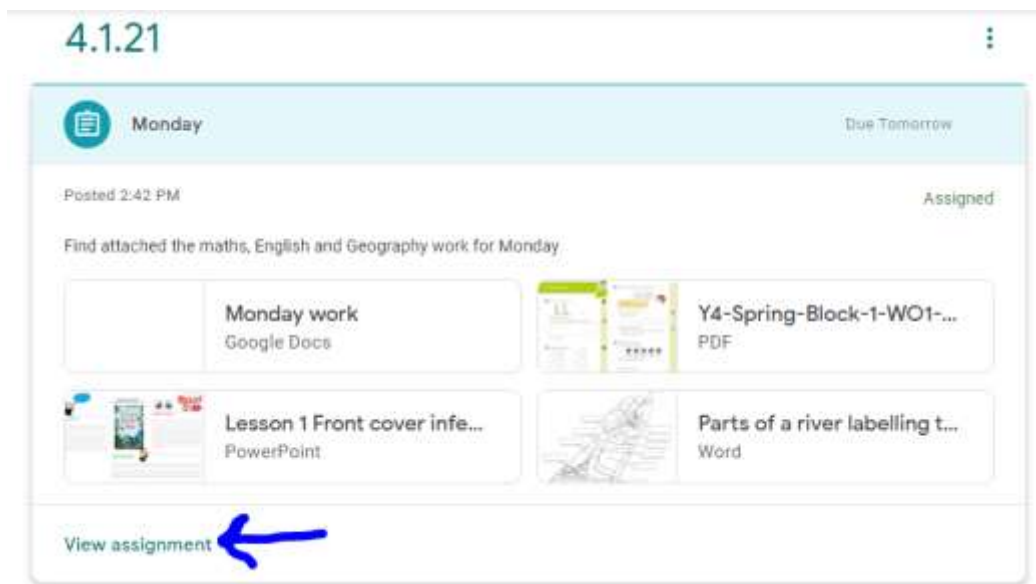
1. Click on the classwork tab at the top of the screen.



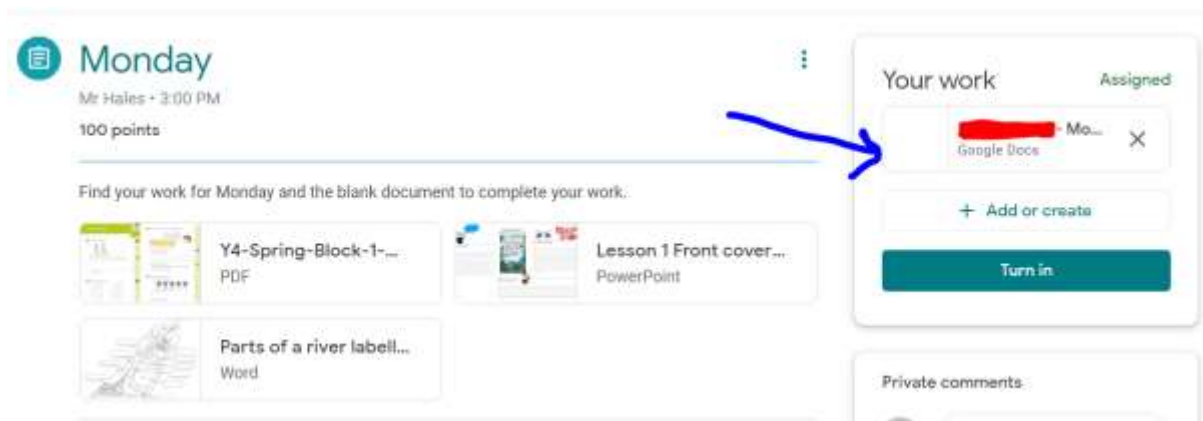
2. Click on the day.

4.1.21		⋮
 Monday		Due Tomorrow
 Tuesday		No due date
 Wednesday		No due date
 Thursday		No due date
 Friday		No due date

3. Click on View Assignment at the bottom of the day tab to see all of the work set for that day.

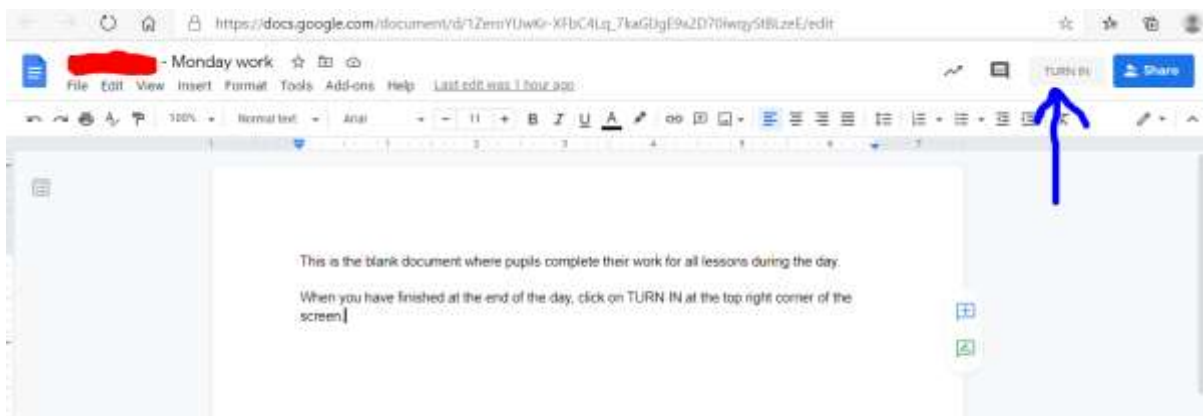


4. Use the blank document on the right side of the page for that day to write all of the answers for each subject.



The blank document will then open in a new tab in google docs. You are able to then write your answers and complete the work for the whole day in this document.

5. At the end of the day when all pieces of work have been completed, click the 'TURN IN' button in the top right corner of the page.



6. You will then see this screen, where you need to click 'Turn In' again to confirm that you want to submit the work for that day. This will then submit the work to the class teacher, who will be able to see the document and all the work completed that day.

